

**Dwane Brinson**  
Tax Administrator  
718-4661 ext. 5418

Mary Yow  
Listing Manager  
718-4661 ext. 5420



**Lisa Faulkner**  
Appraisal Manager  
718-4660 ext. 5413

Denette Fitzpatrick  
Collections Manager  
718-4662 ext. 5423

Property Address: \_\_\_\_\_ Sales Date: \_\_\_\_\_  
Parcel Number: \_\_\_\_\_ Deed Book/Page \_\_\_\_\_

Congratulations on your purchase of real property. We extend our invitation to you to contact us or visit our office if you have any questions regarding your new property. In turn, we would appreciate your help. North Carolina law requires that each county conduct a sales-assessment ratio study measuring the sales price of real property in relation to the county's appraised value. This information is then used to adjust Public Service Company values for taxation and contribute to the fair and equitable assessment of all properties.

This questionnaire is strictly confidential and NOT open to public inspection. Please confirm the information below and return within thirty (30) days. Please contact Suzanne Shue or myself at (919) 718-4660 if you have any questions. Thank you for your assistance.

Lisa Faulkner  
Appraisal Manager

Name of person completing form: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

1. What was the total sales price? \_\_\_\_\_

2. Was this an assumption loan? Yes  No

3. Is this sale between relatives or related businesses? Yes  No

4. Was this a bankruptcy or foreclosure sale? Yes  No

5. Did the sale include any personal property? Yes  No

(Mobile homes, furniture, machinery, etc.)

6. Property type at the time of purchase?

Residential land vacant  Residential House

Commercial land vacant  Commercial Building

OFFICE OF THE TAX ADMINISTRATOR.  
P O Box 1968 \* 106 Hillcrest Drive \* Sanford NC 27331-1968  
Tel 919-718-4661 \* Fax 919-718-4633